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Circular 623
3600 - Dec. 1954

ONTARIO

MEMORANDUM

DEPARTMENT OF EDUCATION

RE: SPECIAL SUMMER COURSES LEADING TO THE HIGH SCHOOL ASSISTANT'S CERTIFICATE, TYPE B

The Honourable W. J. Dunlop, Minister of Education, announces the establishment of Summer Courses leading to the Interim High School Assistant's Certificate, Type B, for teachers employed on Letters of Permission. Such courses have been made necessary in order to meet the increasing demand for secondary school teachers of general subjects in this province. These courses will be available only to properly-qualified applicants who have been engaged for the ensuing year for positions which Boards have been unable to fill with teachers holding the required certification.

1. The first Summer Course, given in 1955, will be of 10 weeks' duration. It will consist of general professional courses and instruction in methods of teaching together with observation and practice teaching. The conditions of admission to the course will be those outlined in the Calendar of the Ontario College of Education for the Interim High School Assistant's Certificate, Type B, including the submission of a certificate of graduation from a British university after a regular university course approved by the Minister of Education. The candidate must also submit evidence that he has accepted a contract offered by a Board for the ensuing school year for a position which has been advertised after April 1 in a newspaper having a provincial circulation and for which no application has been received from a teacher who is fully qualified under the regulations.

Upon successful completion of this Summer Course, the teacher-in-training will receive a Letter of Standing valid for one year for the position for which he has been engaged. On the recommendation of the Principal and the Secondary School Inspector concerned, the Board may engage the teacher-in-training for the ensuing school year if the teacher-in-training undertakes to attend the second summer course. If the teacher-in-training is not so recommended, the Letter of Standing may be cancelled and will not then be renewed.

2. A second Summer Course of 5 weeks' duration, consisting of further professional courses and instruction in methodology, will be given in the summer of 1956. This course will be available to teachers-in-training who have completed successfully the Summer Course in 1955, have taught successfully during the school year 1955-56, and have been recommended by the Principal and the Secondary School Inspector concerned. On the successful completion of this course, the candidate may be granted an Interim High School Assistant's Certificate, Type B.

3. Neither of the Summer Courses outlined above will include any of the optional supplementary courses available to students in attendance during the regular session of the Ontario College of Education. Therefore, teachers qualified through these Summer Courses for the High School Assistant's Certificate, Type B, will be required to attend additional Summer Courses given by the Department of Education in order to obtain the full qualifications available through the regular sessions of the Ontario College of Education.

A circular containing further information regarding these summer courses for teachers on Letters of Permission will be issued early in 1955.

E. F. Carmon

TORONTO, December 28, 1954.

Deputy Minister of Education.